

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, July 21, 2025

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, July 21, 2025 in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama.

Board member(s) present: Charles Whisenant, Chairman
Penni Windsor, Vice Chairman
Tim White, Secretary
Michael Clay, Board Member
Tim Howard, Board Member

Also present were Attorney Mallory Brown-Nabors, Personnel Administrator Christy Pierce and Personnel Specialist Terri Brown.

I. CALL TO ORDER

Chairman Charles Whisenant called the meeting to order.

Chairman Charles Whisenant asked everyone to stand for prayer and the Pledge of Allegiance.

II. INVOCATION

Vice Chairman Penni Windsor offered the invocation.

III. PLEDGE OF ALLEGIANCE

Board Member Michael Clay led the Pledge of Allegiance.

IV. AMEND THE AGENDA

Charles Whisenant asked for a motion to amend the agenda to include the following three changes.

1. Old Business

- a. **Personnel Board** – Consider approval to hold a public hearing on August 21, 2025 for proposed changes to **Section 1.4 – Sexual and Other Forms of Harassment Provisions.**

2. New Business

- a. **Sheriff** – Consider approval of request to change current Jail Administrator from a salaried position to an hourly position and add Job Code from exempt to hourly in job description.

Promotions, Demotions & Transfers

Effective 06/17/2025: Dist. #4 – Cole Garrett and Kevin Blackwood were promoted from an Equipment Operator I to an Equipment Operator II.

Wellness Screenings

We **did not** reach our wellness screening requirement for the Local Government Health Insurance discount!


The FINAL on-site Wellness Screening was held on 07/15/2025.

ALL screenings must be completed by July 31st.

Employees can go at any time to get their wellness screenings at their personal physician's office or participating pharmacies. A list of the pharmacies and the provider form is on the Local Government website under the Wellness tab. www.lghip.org and on the Marshall County website at www.marshallal.gov under the Personnel tab.

I. ADJOURNMENT

Chairman Charles Whisenant asked for a motion to adjourn the Personnel Board meeting. A motion was made by Secretary Tim White duly seconded by Board Member Tim Howard. The motion was carried by voice vote with no "nay" votes being cast.



Secretary Tim White
Marshall County Personnel Board
Meeting Date: July 21, 2025

8-21-25

Date